Art and Museum Studies Handbook

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Art and Museum Studies M.A. Program Handbook

Introduction

Georgetown University’s M.A. degree program in Art and Museum Studies brings academic study of art museums together with museum practice, and emphasizes the international contexts of museums in the modern world. Through courses, individual research, and internships, students work closely with Georgetown art history faculty, curators, and other museum professionals in Washington DC, and with faculty specialists at Sotheby’s Institute of Art in London or New York.

I. Program requirements (including consequence of not achieving each of the requirements)

a. Academics: Program Goals and Curriculum (general information)

Curriculum:

The twelve-month course of study combines courses in museology and art history with internships at museums and other art institutions. The curriculum provides a sequence of varied approaches to museum study. In the first semester, students take courses at Georgetown and participate in an internship at an area museum. The following semester can be at either Georgetown University or Sotheby’s Institute of Art in London or New York. If students are at Sotheby’s Institute, they take an intensive course in a selected field, such as decorative arts or contemporary art. The Institute’s course work emphasizes connoisseurship and hands-on study of art works, and incorporates study trips to public and private collections, auction houses, and art fairs. In the summer term, students complete a full-time internship in a museum in Washington or another city; the term culminates in a capstone workshop held in late August in Washington.

Coursework (including course info) and Areas of Study:

The Art and Museum Studies core course and electives are designed to stimulate discussion and to provide first-hand experience of museum specializations. Students may emphasize academic study of art and museums or an area of professional museum work such as education, curatorship, or marketing, but all members of the program will have some experience in both kinds of study. Most courses meet frequently at area museums. The sample courses listed here are for general information only; seminars topics vary from year to year. You can consult course descriptions on the Georgetown website called MyAccess or by clicking on the following link: https://myaccess.georgetown.edu/pls/bninbp/bwckschd.p_disp_dyn_sched . Once on this website, click on "Fall 2013 Class Schedule - Main Campus". Once there, scroll down to "Art & Museum Studies" where it says, "Subject." More courses can be found by scrolling down to "Art History" where it says, "Subject." Under "Art History," courses
numbered 400 and above can be taken as part of your degree.

b. Expected progress through the program

The standard program structure is 30 course credits, taken over fall, spring, and summer semesters (12 months). Students also have the option of doing the spring semester at Georgetown University.

Fall - core course, two electives in art history seminars and museum practicum courses, one internship - 12 credits

Spring - one semester-long program at Sotheby's Institute of Art or four courses at Georgetown University - 12 credits

Summer - full-time internship combined with a capstone workshop - 6 credits.

c. Variations on standard curriculum and required approval forms

The program is structured for full-time study but exceptions may be made with approval of the Director. Those who choose to complete the spring semester at Georgetown instead of at Sotheby’s Institute may take a combination of art history seminars or museum studies courses on campus. They also have the option of doing an internship off-campus. Students must fill out the required forms for permission to do this.

d. Consequences of not fulfilling requirements

Students are expected to complete all academic requirements as stated by the Graduate School. This includes 30 credit hours of coursework. A diploma will not be issued until all requirements are met. Students should therefore familiarize themselves with all the rules, regulations, and procedures relevant to their pursuit of a Graduate School degree, including those published in the online Graduate School Catalog, the Graduate School Bulletin, and other documents published by our department. Other University regulations, such as the registration schedule and withdrawal deadlines published each semester by the University Registrar, must also be observed. Recipients of Graduate School financial aid must abide by the terms of their obligation statement. Please see the Graduate School webpage about academic policies for more information: http://grad.georgetown.edu/academics/policies/

II. Types of evaluations of progress throughout the program

a. Note on major areas of study and evaluations specific to types of courses

For information about Art History seminars, Museum Studies practicum courses, Sotheby's Institute of Art courses, and internships, see Appendix A.

Grades for the Museum Internship courses will be based on the internship supervisors’ evaluations as well as the student’s internship journals. Grades for all other
courses are based on research papers, group projects, exams, and/or presentations. The practicum courses usually have several smaller projects rather than a major research paper.

b. Standards for grading

Standards for grading are those listed in Georgetown’s College Bulletin and the GSAS Bulletin. In addition, each professor will establish and explain standards of grading in their syllabus. The UK system of grading is different than the US system and uses a different scale. Georgetown University will adjust the final grades given by Sotheby’s Institute to mirror the Georgetown grading system. Sotheby’s Institute of Art will have the grades from several professors averaged together to create one final grade.

Grading standards used for most courses are summarized here, but they may vary for specific courses.

A: Excellent, outstanding work; no serious errors in facts, grammar, usage; well-organized presentation that contains ideas, not just restatements of the topic, balanced treatment of observations and research, informed conclusions presented clearly and vigorously.

B: Good; evidence of serious effort with good result; good mastery of material, clear organization but may lack direction or distinction between important and unnecessary points, but without significant errors; generally well presented. Not given for simply following instructions.

C: Adequate or average: assignment completed but with perfunctory effort to develop a topic; paper may be merely restatement of the assignment or show misunderstanding of the ideas or works of art being studied. Papers with many errors of fact or with careless writing, or little evidence of editing and revising may earn a C.

D: Poor, minimal effort, lacking substance or writing competence.

F: Unacceptable

c. Academic Integrity (excerpted from: http: grad.georgetown.edu/pages/info-acad-integrity.cfm)

Students in the Graduate School of Arts & Sciences are expected to maintain the highest standards of integrity in pursuit of their education. Academic dishonesty in any form is a serious offense against the academic community in general and against Georgetown University in particular. Students found to have violated standards of academic integrity will be subject to academic penalties. These penalties may include, but are not limited to, suspension or dismissal from the University and revocation of degrees already conferred.

Research Misconduct

Research misconduct means plagiarism, fabrication, or falsification in proposing, performing, or reviewing research, or in reporting research results.
* (a) Plagiarism is the appropriation of another person's ideas, processes, results, or words without giving appropriate credit.

* (b) Fabrication is making up data or results and recording or reporting them.

* (c) Falsification is manipulating research materials, equipment, or processes, or changing or omitting data or results such that the research is not accurately represented in the research record.

* (d) Research misconduct does not include honest error or differences of opinion.

Plagiarism

Plagiarism is the act of passing off as one's own the ideas, writings, or statements of another. Plagiarism is a serious breach of academic integrity standards, and anyone who is found to have committed plagiarism will be subject to disciplinary action.

Students are responsible for educating themselves about the proper procedures for documentation. Questions about what references need documentation and how attribution should be made may be directed to the course professor or the thesis advisor. Such procedures are also outlined in a number of standard guides, most of which can be found in Lauinger and Dahlgren libraries. However, since methods vary among different disciplines, students should seek guidance from their department or program about proper and improper approaches to scholarly documentation.

III. Important deadlines and timelines at program level, GSAS level, and University level

a. Registration deadline (and how to register)

All students must register for fall classes by August 2, 2013. For spring classes, the Assistant Director will enroll you in your courses at Sotheby’s Institute of Art; students taking the semester at Georgetown can register directly. In mid-October, you must tell the Assistant Director which Sotheby’s Institute program you plan to join in the spring. For the summer semester, the Assistant Director will enroll you in your summer class (Museum Internship: AMUS 630).

b. Financial Aid deadline / Tuition payment deadline

If students want to apply for financial aid, we suggest you do this over the summer before the fall semester begins. However, it will not be too late to apply for financial aid if you wait until the start of the semester. Please contact the Office of Student Financial Services to find out the latest possible deadline for applying.

The tuition payment deadline for fall 2013 is Friday, August 23, 2013.

For information about financial aid, please visit:
http://www.georgetown.edu/student_finances.html
For the cost of tuition, please see: http://finaid.georgetown.edu/coagrad.htm

Georgetown has a principle of providing full financial aid for all admitted students. This is in the form of a package - loans and work-study - all according to federal policies. Our Financial Aid Department is the best place to go for questions about loans. To find out about more funding options through grants, our Office of Fellowships directs graduate students to the Graduate Guide to Grants on the website of the Graduate School of Harvard University:
http://www.gpas.harvard.edu/current_students/the_graduate_guide_to_grants.php  This website lists many independent grants that fund graduate studies.

If you want to know more about grants offered at Georgetown (but not specifically through our department), go to:
http://gervaseprograms.georgetown.edu/fellowships/fellowships/

c. Timeline/Deadline for finding an internship (and instructions on internship requirements for the fall)

Specific information about internship requirements will be made available to incoming students during the summer before classes start. Below is some general Information about internships:

1. Purpose: Internships give students opportunities to apply knowledge of art history and museology within a museum environment, and to work in direct contact with museum professionals.

2. Qualifications: Participation in the AMUS Program and enrollment in the program’s core course are the co-requisites for the museum internship (AMUS 530).

3. Program Internship Requirements: Students participate in two credited internships, normally at two different institutions, one of which must be an art museum (or one may be a history or material culture collection that includes art within its designated context, or an organization such as the American Alliance of Museums or ArtTable). The student must consult with and obtain approval from the Art and Museum Studies Program Director for each internship, as specified below.

4. Length and time commitment: Most internships in Washington DC museums require 15 to 20 hours per week during an academic semester, or 40 hours during the summer, for a ten-week or three month period. Students consult with the Internship Coordinator or Program Director to develop appropriate internship projects.

5. Registration and paperwork: All program students register for AMUS-530 (fall), Museum Internship, and AMUS-630 (summer). Working with the Program Director or another GU faculty sponsor and with an appropriate supervisor in a museum, the student prepares an internship proposal that identifies primary responsibilities, specific skills or
knowledge to be developed, a tentative special project or research plan, and a tentative work schedule and semester timetable.

6. Student Projects: The museum internship combines academic and professional experience. In order to earn Georgetown credit (3-credits during fall semester, 6 credits for the summer internship), the student must create a tangible work project, such as a specific research task, didactic materials related to an exhibition or public programs, project reports.

7. Supervision: The Art and Museum Studies Program and the sponsoring museum jointly supervise the internship. The museum provides direct supervision through regular scheduled meetings. Some museums require participation in seminars as part of their internship programs. Students must fulfill all such requirements.

8. Evaluation: The Art and Museum Studies Program solicits evaluation reports from the museum supervisor while holding final responsibility for determining the student's grade.

9. Compensation: Most museum internships do not included any stipend for the intern. However, some special projects and certain funds within organizations may provide for compensation; this information should be specified in the internship proposal and agreement form, and appropriate invoices and payment systems must be used.

d. Timeline/Deadline for finding an internship (and instructions on internship requirements) for the summer

Information will be made available to students in the spring about the summer internship. For general information, please see below:

1. Purpose: The Art and Museum Studies Program requires full-time graduate internships as the final component of the curriculum. Like the fall internships, these give students opportunities to apply knowledge of art history and museology within a museum environment, and to work in direct contact with museum professionals.

2. Qualifications: Completion of the fall and spring semester course work in the AMUS Program; fulfillment of the program’s fall museum internship requirement.

3. Program Internship Requirements: In the course of the program, students participate in two credited internships. The student must consult with and obtain approval from the Art and Museum Studies Internship Coordinator or Program Director for each internship, as specified below.

4. Length and time commitment: Most internships require 40 hours during the summer for a ten to twelve week period. If the institution’s internship dates are flexible, we are willing to accommodate various time frames.
5. **Registration and paperwork**: All program students register for AMUS 630 – Museum Internship – 6 credits – for the summer semester. (Details about registration and financial aid for summer will be provided in the spring semester.)

6. **Internship Projects and Reports**: The independent study component of an internship will vary considerably from student to student and museum to museum. It will depend largely on the needs of the department in which you will be working. It is highly recommended that you discuss the nature of potential independent work with your supervisor so that you can accomplish a defined and reportable task since this internship will become an important item among your credentials for future employment. You should also maintain an internship journal, as you did for the fall internship. This will provide a valuable record for reference, and it will also provide material for the end-of-term report that you will present to the rest of the class during the capstone workshop.

7. **Supervision and Evaluation**: The museum or art institution provides direct supervision through regular scheduled meetings with the internship supervisor. Some museums require participation in seminars as part of their internship programs. Students must fulfill all such requirements. The Internship Coordinator and Program Director will also monitor the internship through correspondence with the student and the museum supervisor as necessary.

8. **Capstone workshop**: In a wrap-up session, we will discuss students’ professional goals in the light of individual students’ internship and academic experiences and plan for continuing development of contacts among all program graduates. We conclude with an informal completion ceremony with members of the faculty, the Graduate School administration and your own guests. Further details on the capstone will be sent in the summer.

9. **Note on dates**: most internships should be 8 or 9 weeks duration, approximately mid-June to mid-August; variations may be approved by your host institution. The capstone workshop is scheduled for late August.

10. **Blackboard**: During the summer, AMUS uses a dedicated blackboard site for AMUS 630 that can be found here: https://campus.georgetown.edu/webapps/portal/frameset.jsp. Once logged in, look under the headline “My Organizations” to see the “Art and Museum Studies” link to our blackboard site for AMUS 630.

    **e. Timeline/deadline for Semester at Sotheby’s Institute of Art London and NY** - including links for OIP, visa info, Sotheby’s course info; practicalities such as housing and transportation

    The dates for each Sotheby’s Institute program can be found on their websites.
London Semester: Logistics:

Traveling to London:
Pre-departure: Make copies of everything – passport (make multiple, color copies of it), credit cards, insurance cards, and other identification cards.

Arriving: Customs should not be an issue. A visa is NOT required if you plan on staying for less than 6 months and will not be working/interning/volunteering. A passport, along with the letters from Sotheby’s and Georgetown stating your purpose of stay, will be sufficient. However, if you want to intern, volunteer, or work part-time, you technically need a student visa.

Housing: One good resource is Gumtree.com, which is like a London version of craigslist. Most students who successfully found housing used Acorn Group London (http://www.acorn-london.co.uk/study-abroad/). The housing options with this company are sparse and expensive. However, they are an agency with a good history with the AMUS program, and the locations are unbeatable. Most are within very close walking distance to Sotheby’s. The price includes internet, utilities (with a landline phone), laundry, and a cleaning service. Craigslist is another option, but when dealing with international transactions and renting site unseen, an agency is really the best option. However, several students have stayed in hotels or hostels when they arrived in London so that they could visit craigslist or Gumtree.com locations before renting. This is a good solution. If you decide to rent with the Acorn Group London, it is smart to look into renting an apartment early in the fall semester. Although you may not know the people in your program very well, figure out who you might want to live with and start pursuing options as quickly as possible. Apartments rented by the Acorn Group London fill up quickly.

Transportation: An oyster card is a must (similar to a Smartrip in DC). Go to any tube station’s information window and ask to purchase an oyster card. Put a dollar amount on and tap in and out. Add value using the automatic machines found in each station. Once you get your student id from Sotheby’s, you can apply for a student Oyster card, which will save you money on travel.

f. Timeline for capstone

The capstone is usually the third week in August at the end of the AMUS program (a week before classes start in the fall for non-graduating students). In general, the capstone is from Tuesday through Friday. The capstone sessions allow time for brief summary reports of each student’s internship experience (about 10 min.) and discussion that will draw on others’ experiences (sometimes in a similar department or job but in a different museum, for instance). Short reports on Blackboard are required so that everyone can become familiar with the range of internships and kinds of tasks and problems students encountered.

You may use the Internship Report Form (sent by email in the summer) as the basis of your posting on Blackboard. Please pay special attention to the reflective part: synthesize
or pull together your perceptions about the various kinds of learning that your internship provided; identify the experiences or knowledge gained that you think will prove to be most important. You might want to add some potential questions for discussion.

You may also wish to add a supplementary section in which you comment more fully on your internship experiences. Aim to not just summarize but interpret the internship, including the context (the character of your institution, its mission, history, current goals; the role of your department or project within the institution); a synopsis of the daily experience as well as any outstandingly valuable or problematic aspects of the job; and finally, an overall assessment of your learning through the internship. This exercise might be especially helpful as you organize preparations for future work or study.

g. Grad school paperwork to apply to graduate.

In order to receive your diploma, you need to follow the directions found on the website http://grad.georgetown.edu/academics/how-to-graduate/ under the “How to Apply to Graduate” heading. You need to do this by August 1st at the very latest. Please don't delay. To be awarded a degree, you have to file this application by the first business day (August 1st) of the month you intend to graduate. For resume purposes, your official graduation date is the very end of August (August 31).

IV. Financial assistance information and GSAS funding policies

a. Opportunities to apply for financial support

Our Office of Student Financial Services is the best place to go for questions about loans. Our counselors are available to assist you Monday through Friday from 9 a.m. to 5 p.m. EST. Visitors are seen on a walk-in basis whenever possible, and appointments are also available. You may also contact our counselors or our student employment division with your questions by phone, email, or mail at Office of Student Financial Services, Georgetown University, Box 571252, G-19 Healy Hall, 37th & O Streets, N.W., Washington, DC 20057-1252, Phone: (202) 687-4547, Fax: (202) 687-6542.

b. Opportunities for program-related work-study positions

Please contact the Administrative Officer of the Art and Art History Department to inquire about work-study positions in the department.

V. University support resources (with links)

a. CAPS: Counseling and Mental Health services:
http://studenthealth.georgetown.edu/mental-health/

b. Leave of Absences
The Leave of Absence Policy is administered by the departments of Academic Affairs & Compliance. Georgetown University students who serve in the U.S. armed forces should contact their program advisor as well as the Office of Veteran Services (veteranservices@georgetown.edu) to pursue a military LOA. All other students in degree programs must request a formal Leave of Absence (LOA) for any fall/spring/summer semester during which they cannot enroll. Students on a LOA must request a return by the deadline for any semester (Fall - July 1; Spring - November 1; Summer - May 1) that they plan to resume their studies. Students who do not enroll and who do not receive a formal LOA will be withdrawn for failure to register and be subject to re-enrollment and re-admission policies. Students cannot request more than two semesters of LOA (fall/spring or spring/fall) at a time, and they cannot take courses elsewhere for transfer credit while on a LOA. Students who request a LOA during a semester during which they will be concurrently withdrawn from classes will be subject to the registration, payment, and refund deadlines and policies for that semester. All enrollment periods and cessations (including Leaves of Absence and Withdrawn for Failure to Register) are recorded on the transcript. To request a LOA or a return from a LOA, please complete the LOA form in consultation with our department and return to the Graduate School.

c. Sexual harassment policy:
https://gushare.georgetown.edu/AffirmativeAction/Public%20Access%20Website/Harassment%20Policy.pdf?uniq=-ubsp8k

d. Graduate Student Life Guide: http://grad.georgetown.edu/about/student-life/

There is a wealth of information about student life on the Georgetown Graduate School web page. Also, Georgetown’s M.A. Program in Communication, Culture, and Technology (CCT) (http://cct.georgetown.edu/mycct/students/organizations/) has an extensive web page full of links to students’ and alumni’s favorite things to do at Georgetown.

e. Academic Resource Center: http://academicsupport.georgetown.edu/

f. Graduate Student Organization:
https://blogs.commons.georgetown.edu/georgetowngsso/

g. Grievances:
http://academicsupport.georgetown.edu/disability/grievance-policy/

h. Graduate Ombudsman: http://grad.georgetown.edu/academics/grad-ombuds/

VI. Communication with program director / staff, with Graduate School Deans and other officials. Contact information for academic problems, correction of transcripts or other records, health and mental health concerns.
To reach the program director (Prof. Alison Hilton), please email hiltona@georgetown.edu

To reach the assistant director of the program (Lana Housholder), please email amh76@georgetown.edu

To reach the Graduate School Dean’s Office, please email: gradstudentservices@georgetown.edu

For Tuition Refund Deadlines and Procedures, For-Credit Students Only (administered through the Registrar's Office and Student Accounts), please see: http://registrar.georgetown.edu/

For questions about transcripts (administered through the Registrar's Office), please email http://registrar.georgetown.edu/

For the Student Health Center, please see http://studenthealth.georgetown.edu/medical-care/

To learn about what to do in the case of a health emergency on campus, please go to this website: http://germs.georgetown.edu/pages/home/main.aspx

To learn more about what to do in the case of a public safety emergency, please go to this website: http://publicsafety.georgetown.edu/

VII. Resources for help with professional placement after graduation

a. AMUS communication with alumni after graduation - listserv information

Students will fill out a form which states how they’d like AMUS to contact them in the future in regards to job openings and emails from prospective/current students. There is also the AMUS facebook and LinkedIn web pages for alumni to use to keep connected.

To subscribe to the job listserv offered by AMUS to alumni and current students, please send the following line of text (with no subject line) from your preferred email to listproc@georgetown.edu: subscribe guamusalumni-l YourFirstname YourLastname

We will then approve you to be added to the listserv.

b. Career Education Center

Alumni have access to many of the services that Georgetown provides to current students, such as the ability to login to the Career Education Center website which has job postings, career advice, and contact information for alumni in our field. They will also have access to Career Center staff for questions about job interviews, resumes, cover letters, etc. They can do mock interviews at the Career Center and visit with Career Center staff if they are in DC after graduation. Georgetown and Sotheby's Institute have
separate Career Centers with diverse services. They help alumni hone their CV-writing and interview skills as well as help alumni find jobs through various job listservs that they offer.

c. Links to professional organizations with job postings/listservs:
   - www.aam-us.org – The American Alliance of Museums has a job posting section. The positions are usually mid- to upper-level, with occasional entry-level position. You can go directly to the website of the posting museum to apply for most positions.
   - www.aza.org – Association of Zoos and Aquariums
   - www.idealista.org – This website is one of the most useful and comprehensive websites in terms of non-profits and arts positions.
   - www.museumjobs.com – Has an international aspect.
   - www.usajobs.gov – Government jobs both national and international.
   - www.museum-employment.com – MERC has a list that is updated often.
   - www.museumprofessionals.org – A website that has job and other professional development information.
   - www.careercenter.collegeart.org – College Art Association has a job section similar to AAM
   - www.astc.org – Association of Science and Technology Centers
   - www.nyfa.org – New York City specific search engine that has job and internship postings.
   - www.chicagoartistsresource.org – Chicago specific search engine that has job and internship postings.
   - Individual Museum websites – This is usually the best bet in terms of tracking down positions. It is not as efficient but many places will only post to their website. This also allows you to get a better feel for the institution and therefore write a better cover letter.
   - Individual for-profit Art gallery websites or museum-related, for-profit businesses. For example, Randi Korn and Associates, Inc, is a fantastic place to look for a job. They do visitor surveys of museums. (http://www.randikorn.com/)
   - www.aaslh.org/jobsonline.htm - A website with job listings from around the nation that relate to historic houses, regional history museums, etc. To be on their job posting listserv, contact The American Association of State and Local History, 1717 Church Street, Nashville, TN 37203-2991, 615-320-3203, Fax: 615-327-9013 | E-Mail: membership@AASLH.org
   - www.globalmuseum.org
   - http://www.americansforthearts.org/
   - http://www.sihr.si.edu/jobs.cfm
   - http://arthistory.about.com/od/jobs_events_networking/l/bl_ahjintern.htm
   - http://www.cultural-alliance.org/cgi-bin/jbsearch.cgi

Here are some other listservs that email job postings:
1) American Alliance of Museums: http://www.aam-us.org/aboutaam/employment/index.cfm. To subscribe to the job/intern opportunity listserv, you need to subscribe to the Google Groups "AAM-EMP" group. Instructions for subscribing to this group are on the website. The website also lists job opportunities.

2) The Small Museums listserv, managed by the American Association for State and Local History (www.aaslh.org.). To join this listserv, email: SmallMuseums-subscribe@yahoogroups.com

3) Museum Educator community has a listserv for job openings and internships. To subscribe, go to: http://www.museum-ed.org/component/option,com_wrapper/Itemid,67/

4) There is a museum listserv with jobs known as Museum-l. To subscribe, send the message “subscribe museum-l your full name” to listserv@unmvma.bitnet or listserv@unmvma.unm.edu

VIII. Living in DC and the GU community

The housing search for the 4 or 5 months you will be spending in Washington DC can be frustrating, but here are some hints that should make things a bit easier.
• Figure out your finances – Know what is (and is not) in your budget.
• Contact the other program participants – The best way to save money is to live in a house with roommates or in a multi-bedroom apartment. If you start to work with the others in your program, you will have a much easier time.
• Contact everyone and anyone you know (facebook, email, etc.) to search for friends or family members who might be willing to keep their ears and eyes open for you.
• Start early – The housing market in DC is tricky, but it is also very transient. The earlier you start, the better. In June or July, most places pop up on the market for a September rental. Unfortunately, August is a tough time to find something for September.
• Know the transportation system and the neighborhoods – Parts of DC can be rough and it makes a huge difference when looking if you know how to get to/from campus from different areas.
• Come to DC for an in-person search – most landlords are not comfortable renting to someone via email or phone. If possible, come to DC for a weekend in June or July to find something early.
• Look for places that are advertised as month-to-month – this will ensure that you can leave in December or January without having to break a year-long lease and lose your security deposit.
• You might want to look for a place to live near the route of the Georgetown GUTS Bus, which is free for students. The bus route can be found at: http://otm.georgetown.edu/guts/ The bus is quick, easy, clean, and used by hundreds of students each year.
• There is a weekend in July with a big fair on campus called “Off-Campus Housing Search Weekend.” Georgetown's Office of Summer and Conference Housing
invites you to stay on campus at no charge while conducting your search for off-campus housing. For more information, go to http://och.georgetown.edu/90448.html

Useful Websites:
• http://och.georgetown.edu/ : Georgetown’s off campus housing resource. If there are other students studying abroad 2nd semester and want a short-term lease like you do, this may be a great option. It is a good place to look for short term subletters.
• http://grad.georgetown.edu/pages/grad_housing.cfm : Georgetown’s official webpage for housing for graduate students.
• http://classifieds.washingtoncitypaper.com : The weekly City Paper often has decent listings from private landlords that may be looking for temporary subletters.
• http://www.washingtonpost.com/real-estate/dc-apartments-rentals.html?nid=roll_findrental : The Washington Post’s listings are less flexible but they do have a good neighborhood search option.
• Craigslist: It is a risk, but if you are willing to take it, it could work out well.
• Facebook Marketplace: Rentals in the DC area are usually available.
• Roommates.com: This is a good way to find someone that might be looking to fill a space or rent a den in their apartment. Plus, it serves as a screening process.
• Some of our graduate students have been able to stay in undergraduate dorms during the fall semester if they qualify to be Resident Assistants, which are students living in the residence halls that serve as advisors, mediators, and programmers, as well as report potential infractions of University policy. For more information, contact the Office of Residence Life or go to http://reslife.georgetown.edu/. Contact: Billy Colona, Hall Director, Office of Residence Life, 202-687-0633, wtc22@georgetown.edu, or you could contact the Office of Residence Life, 202.687.4056, reslife@georgetown.edu. To learn more, go to http://reslife.georgetown.edu/ and click on the "About us" tab and then "Join our staff".

IX. International Students
For more information for international students, please visit: http://oip.georgetown.edu/

Georgetown provides some (limited) aid for international students. Here is the web page - http://www8.georgetown.edu/admin/provost/osfs/internat.htm